

2017/2018

ANNUAL REPORT



Athletics
ACT

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Auditor

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Board Attendance and Registration Numbers

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Board Of Management

President

Neil Boden

Directors

Mick Morris – Finance Director
 Suzanne Bain-Donohue
 James Nipperess
 Hamish MacDonald
 Richard Nicolson (Resigned)
 Sarah Frew (Resigned)
 Alex Van Der Meer Simo (Resigned)
 Melinda Beasley – Board Appointed
 Amber Wang – Board Appointed

Executive Officer

Ben Offereins (Resigned August 2017)
 Kerry Boden (Interim August 2017-September 2017)
 James Kaan (Appointed September 2017)

Development Officer

Shane Ellis (Resigned December 2017)

Life Members

Mr Daryl Cross	Mr Owen Heness
Mrs Joan Cross	Mr Dave Hobson
Mr Malcolm JA Davies	Dr Eugene Magassy*
Mr Ewan Drummond	Mrs Dot Mills*
Mr Ken English	Mr Michael Morris
Mr Ian Galbraith	Mr Gerard Ryan
Mr Jack Gallagher	Mr Tom Stead
Mr Greg Gilbert*	Mr Michael Thomson
Mr John Harding	Mr Denis Wilson AM

Service Merit Award Holders

Mr Alan Bishop	Mr John Gilbert
Mr David Cundy	Mr Laurie Keaton
Mr Malcolm JA Davies	Mrs Dot Mills*
Mrs Carol Dawes	Mr John Muir
Mr Greg Gilbert*	Mr Peter Waddell*

* Deceased

Affiliated Members

ACT Veterans Athletics Club	Queanbeyan Athletics Club
Bega Valley Athletics Club	South Canberra-Tuggeranong Athletics
Cooma Athletic Club	
Club	
Goulburn Mulwaree Athletics Club	UC Ginninderra Athletics Club
Para-Athletics Talent Squad	Weston Creek Athletics Club
North Canberra Gungahlin Athletics Club	Woden Athletics Club

AACT Elected Officials & Committees

Registrar
Records Officer
Technical Manager

Media & Publicity Officer
Statistician
Honorary Auditor
Member Protection Information Officer

Competition Committee

Officials Committee

Selection Committee
(Resigned)

Mick Morris
Beverley Roberts
Denis Mace (AIS)
Chris Timpson (Woden)
Vacant
Neil Boden
Andrea Mackay
James Kaan

Sarah Frew (Resigned)
Dianne Calvert
Gerard Ryan
Peter Boden
Geoff Bartley
Denis Mace
James Nipperess
Matt Wecker
Dianne Calvert
Terry Sheales
Brian Sinclair
Richard Nicholson (Resigned)
Denis Mace
Geoff Bartley
Peter Boden
Alex Van Der Meer Simo

Leanne Cosgrove
Robin Whyte
Cassie Hopkins
Louise Cruz
Peter Boden
Suzanne Bain-Donohue



**Annual General Meeting**

6.00pm, Saturday 27 May 2017
Weston Creek Labor Club
Teesdale Close
STIRLING ACT 2611

MINUTES

Meeting commenced at 6:05pm

1. Welcome

Neil Boden (Board/NCG), Mick Morris (Board/SCT), Gerard Ryan (NCG), Alex Van Der Meer Simo (UCGAC), Phil Alchin (Board/Woden), Kerry Boden (NCG), Ben Offereins (AACT), Terry Sheales (NCG), Geoff Bartley (UCGAC), Scott Dziubinski (NCG), Janina Strauts (NCG), Ryan Young (SCT), Stephanie Pollard (QBN), Peter Boden (WC), Richard Nicholson (Board/NCG), Andrew Pryor (Woden), Raelene Pryor (Woden), Neil Thomas (UCGAC), Eden Thomas (UCGAC), Patsy Sheales (NCG), Shane Ellis (AACT), Chris Butler (Board/NCG), Sarah Frew (SCT) and Denis Mace (NCG).

2. Apologies

Owen Heness (Life Member)

3. Business Arising From Previous Minutes

Nil.

4. Confirmation of 2016 Annual General Meeting Minutes

Proposed Minutes be accepted. Moved: Neil Boden. Seconded: Stephanie Pollard. Carried.

5. Reports**5.1 President**

Report tabled and presented by Neil Boden.

- The Board of management has ensured that the association has maintained a solid financial position producing a small profit of \$1,614 for the financial year.
- Athlete registrations jumped significantly to 805 during 2015-16, from 385 in 2014-15, thanks to the addition of 370 members from the ACTVAC. A healthy 51 Officials and Administrators are included in these figures.
- ACT sent a team of 107 athletes to the 2015 Australian All Schools Championships in Melbourne and 64 athletes to the 2016 Australian Junior Championships in Perth.
- Mary Schumacher, our joint AACT/LAACT Participation and Development Officer (PDO) has played a significant role in helping develop our sport during her first year in the role.
- AACT hosted three major events featuring both international and national athletes. On 20-21 January we again hosted 2 days of the international wheelchair 'Summer Down Under' Series involving 50 athletes from around the world. On the weekend of 5-7 February a record number of 520 athletes competed in the combined ACT T & F Championships/IPC Grand Prix and on 20th February, the 'Canberra Track Classic' was held.
- A huge 'Thank you' to the large number of officials and volunteers who have helped keep the association operating.
- Thanks to Ben Offereins, Executive Officer, Mary Schumacher, Participation and Development Officer and my colleagues on the Board of Management, Andrea Mackay, Chris Butler, Richard Nicholson, Phil

Alchin, Kylie Barsley, Andrew Pryor and Jan Banens, who have greatly assisted me in undertaking the President's role.

Moved: Neil Boden. Seconded: Dianne Calvert.

5.2 Finance Report

Report tabled and presented by Andrea Mackay.

- AACT incurred a deficit of \$13,074 for the year ended 30 April 2016. This was largely driven by the depreciation charge for the Woden Track equipment purchased throughout 2014 and 2015.
- Excluding the effects of the Woden Track funding depreciation (\$14,471) the association incurred a surplus of \$1,397 during the 2015-16 year
- Total revenue was \$231,200 while the total expenditure was \$244,275. Excluding the effects of the Woden Track depreciation charge the expenditure was \$299,804 and aligns to the overall revenue for the year.
- While the Association incurred a deficit for the financial year mainly due to the depreciation charge for the Woden Track equipment, the overall financial position remains strong and the association continues to maintain good cash reserves that generate satisfactory interest income through term deposits.

Moved: Andrea Mackay. Seconded: Tim Beale.

5.3 Competition Committee

Report tabled and presented by Gerard Ryan.

- The 2015-16 season had 15 scheduled weeks of competition, as well as two Sunday morning meets at the AIS for the Pole Vaulters. Competition venues were shared between the AIS and Woden with three competitions jointly held with the ACTVAC.
- Highlights of the season where the Canberra Track Classic, the IPC Grand Prix and the Summer Down Under Wheelchair track meet.
- The two-day ACT Combined Events Championships were moved to November this year in the hope of increasing participation numbers and to have less 'competition' from other Combined events later in the year. Dianne Calvert worked hard to ensure that the competition had adequate officials and volunteers to help the day run smoothly.
- As in previous years, athlete entries were run through Meet Manager with event cut-offs before the weekend's competition. A higher fee was charged for on the day entries which lead to more on-line entries.
- The Senior and Junior ACT Championships were again held together in early February with a significant number of participants travelling from interstate.
- I would like to thank in particular: Dianne Calvert who worked tirelessly preparing rosters of officials and volunteers, Mick Morris who attends to many technical issues around data, Janice Clarke for her excellent working with the Qualified Officials and with the IPC Neil and Kerry Boden for their ongoing support of athletics across many different groups, Ian Colquhoun who has continued to be a great mentor to many of the Officials in Canberra, the Managers of the Junior teams that travelled to Melbourne and Perth, and Ben Offereins in the AACT office.

Moved: Gerard Ryan. Seconded: Mick Morris.

5.4 Selection Committee

Report tabled and presented by Neil Boden.

- The Selection Committee selected ACT teams for the Australian Half Marathon Championships, Australian Cross Country Championships and Australian Marathon Championships, the Australian All Schools Championships and the Australian Junior Athletics Championships
- Noteworthy performance from the Australian Marathon Championships was Kelly-Ann Varey winning the Gold Medal.

Moved: Neil Boden. Seconded: Dianne Calvert.

5.5 Officials Committee

Report tabled and presented by Terry Sheales.

- Huge thanks go to Dianne Calvert for her work on the officials' rosters for the winter High Noon and Summer T&F Series. Thanks also to Patsy Sheales for her management of the Officials' handbooks, uniforms, name badges and service pins during the season.
- Working With Vulnerable People is a mandatory requirement of the ACT Government and can be done online, is free of charge and needs to be done by 2017 in order for AACT and individual officials to be compliant with the law.
- AACT provided officials support to 12 school carnivals.
- AACT Officials' training is progressing with thanks to Peter Boden (Officials Education scheduling), Andrew Pryor (Track), Janice Clarke (Jumps) and Terry Sheales (Throws and EDM) for conducting training seminars and the ongoing mentoring of new officials.

Moved: Terry Sheales. Seconded: Steve Dodt.

6. 2015-16 Financial Report and Financial Statement of Accounts

Report, including the Auditor's Report, tabled for members to accept.

Moved: Andrea Mackay. Seconded: Phil Alchin.

7. Motions

Motion 1

Delete the by-law

2. Member clubs, affiliated with the Association

2.1. The Association recognises the following athletics clubs as member clubs of Athletics ACT:

- (a) Bega (BEG)
- (b) Cooma (COO)
- (c) Goulburn Mulwaree Athletics Club (Mulw)
- (d) North Canberra-Gungahlin Athletics (NCGA)
- (e) Queanbeyan (QUE)
- (f) South Canberra-Tuggeranong (SCT)
- (g) Weston Creek (WC)
- (h) Woden Harriers (WH)
- (i) Junior Talent Para-athlete Squad (JTS)

Replace with

2. Member clubs, affiliated with the Association

2.1. The Association recognises those athletics clubs as member clubs who have met the requirements of affiliation as set out in by-law 4.1 to 4.3.

- (a) A list of member clubs will be published by the Association on 1 October each year.

Reason: *This amendment ensures that only those clubs who meet the affiliation requirements each year are recognised as member clubs.*

Motion 2

Delete the by-law

3. Associate members

3.1. The Association recognises the following bodies as associate members of Athletics ACT:

- (a) The ACT Secondary Schools Sports Association
- (b) The ACT Primary Schools Sports Association

- (c) The ACT Little Athletics Association
- (d) The ACT Branch of the Australian Track and Field Coaches Association
- (e) The ACT Veterans Athletic Club
- (f) The ACT Throwers Club
- (g) The ACT Race and Fitness Walking Club

Relace with**3. Associate members**

3.1. The Association recognises the following bodies as associate members of Athletics ACT:

- (a) School Sport ACT
- (b) The ACT Little Athletics Association
- (c) The ACT Branch of the Australian Track and Field Coaches Association
- (d) The ACT Throwers Club
- (e) The ACT Race and Fitness Walking Club

Reason: *This amendment removes the ACT Veterans Club from the list of Associate members as they are now a member club as set out in by-law 2.*

Motion 3**Delete the by-law**

4.3. If the Association at a general meeting determines an annual membership fee for member clubs, each member club shall pay such fee to the Association not later than 31 December in any year.

Replace with

4.3. If the Association at a general meeting determines an annual membership fee for member clubs, each member club shall pay such fee to the Association not later than 1 October in any year.

Reason: *This amendment ensures that the affiliation of Clubs aligns with the commencement of the summer competition period each year.*

Motion 4**Delete the by-law****6. Participation of Little Athletes**

6.1. Athletics ACT and ACT Little Athletics have in place a dual registration agreement whereby an athlete who belongs to clubs from both Associations pays only one association fee (but two club fees). The athlete pays the full registration fee to the first club joined, but only the club component of the fee to the second club. This agreement is subject to the following restrictions:

- (a) The athlete must turn 12 years of age by 31 December following the end of the summer competition season, eg. for the 2007/2008 season the athlete must turn 12 by 31 December 2008 (i.e. born in 1996 or earlier);
- (b) The agreement applies only to athletes registered in little athletics U15 or younger age groups. Athletes in little athletics U16 and U17 age groups are required to pay the full Athletics ACT registration fee upon joining a member club.
- (c) Athletes with dual registration are encouraged to wear their AACT club uniform for AACT competition. They may, however, compete in their little athletics uniform provided they wear their AACT registration number.

Replace with**6. Participation of Little Athletes**

6.1. Athletics ACT and ACT Little Athletics have in place a dual registration agreement whereby an athlete who belongs to clubs from both Associations pays only one association fee (but two club fees). The athlete pays the full registration fee to the first club joined, but only the club component of the fee to the second club. This agreement is subject to the following restrictions:

- (a) The athlete must be in one of the little athletics age group of under 12, under 13, under 14, under 15, under 16 or under 17 in the relevant registration year.
- (b) Athletes with dual registration are encouraged to wear their AACT club uniform for AACT competition.

Reason: *This amendment reflects the new arrangement between AACT and LAACT in respect of dual registration.*

Motion 5**Delete the by-law****7. Veterans athletics**

7.1. Registered members of ACT Veteran Athletics Club are welcome to compete in competitions conducted by Athletics ACT, under the following arrangements:

- (a) Appropriately weighted implements to be used according to AACT specifications;
- (b) Veteran competitors who are not members of an AACT club must pay the one day registration fee at each competition meeting at which they compete;
- (c) Veteran athletes who are members of an AACT club must wear their AACT club uniform

Replace with**7. Veterans athletics**

7.1. Registered members of ACT Veteran Athletics Club are welcome to compete in competitions conducted by Athletics ACT, under the competition rules that apply to the particular competition.

Reason: *This amendment reflects the fact that the ACT Veterans Club is now affiliated with AACT and that the competition rules allow those members to compete with their own specifications at High Noon meets but not during Summer Series meets and AACT Championships events.*

Motions 1-5 Moved: Phil Alchin. Seconded: Gerard Ryan. Carried.

Affiliation Fee**Motion 6**

That the affiliation fee for 2016-17 be \$400 for Metropolitan Clubs and \$200 for Rural Clubs under By-law 4.3.

Motion 6 Moved : Phil Alchin. Seconded: Denis Mace Carried.

8. Election of 2016-17 Office Bearers

8.1 President

Neil Boden continues for the 2nd year of his elected term.

8.2 Finance Director

Mick Morris nominated and elected for term of 1 year.

8.3 Board of Management - Directors

Richard Nicholson nominated and elected for a 2 year term.

Phil Alchin, Chris Butler and Kylie Barsley continue for the 2nd year of their elected term.

LAAC and ACTVAC invited to nominate 1 representative each as Board-elected Directors for 1 year.

8.4 Competition Committee

Phil Alchin, Gerard Ryan, Dianne Calvert and Renee Cassell nominated and elected for 1 year term.

8.5 Selection Committee

Kylie Barsley, Kylie McClung, Robyn White and Steve Dodt nominated and elected for 1 year term.

8.6 Officials Committee

Terry Sheales, Dianne Calvert and Denis Mace nominated and elected for 1 year term.

8.7 Technical Manager & Equipment Officer

Denis Mace nominated and elected for 1 year term.

8.8 Media and Publicity Officer

Natalie Hanna nominated and elected for 1 year term.

8.9 Statistician

Neil Boden nominated and elected for 1 year term.

8.10 Honorary Auditor

Vacant

8.11 Public Officer

Ben Offereins. Executive Officer fills this position.

8.12 Member Protection Officer

Ben Offereins. Executive Officer fills this position.

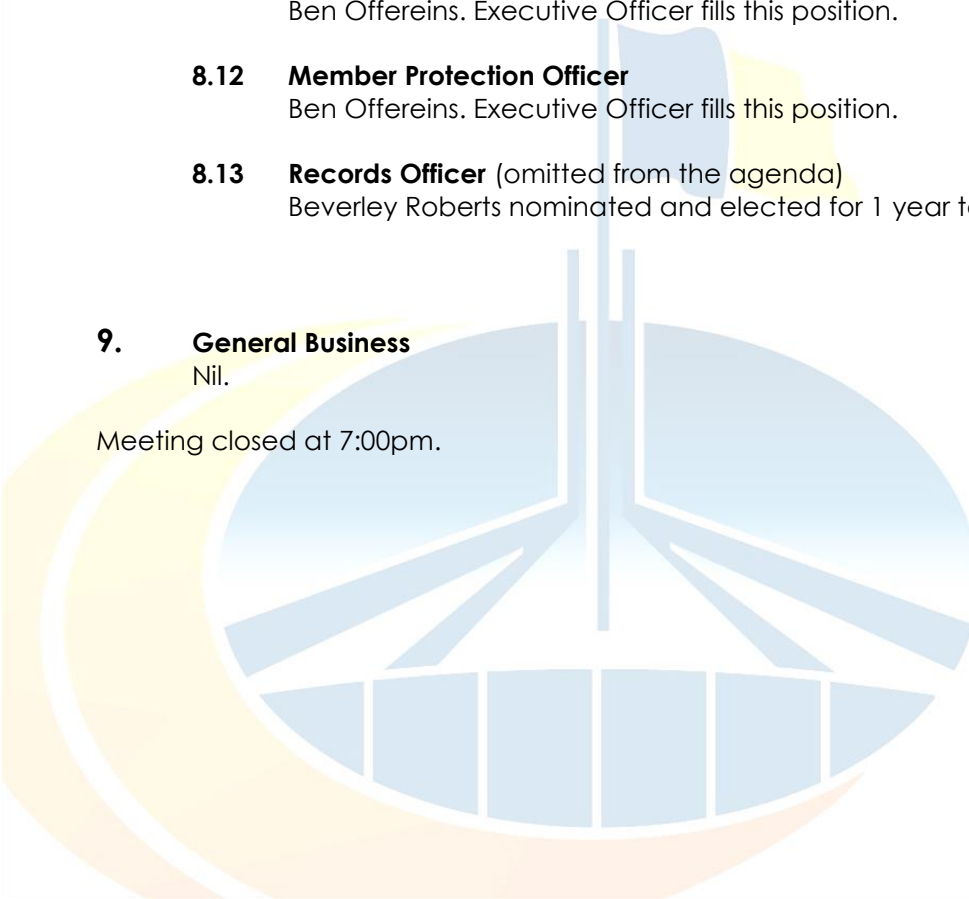
8.13 Records Officer (omitted from the agenda)

Beverley Roberts nominated and elected for 1 year term.

9. General Business

Nil.

Meeting closed at 7:00pm.



President's Report

It gives me great pleasure to present my Annual Report for 2017-18 in what has been a busy and successful year for Athletics ACT (AACT) both on and off the track.

The report below reflects on the association's performance against the six 'Key Result Areas' in the AACT Strategic Plan 2018-2022.

1. Participation

Club membership remained steady during 2017-18 with a total of 775 spread across the eleven (11) affiliated clubs which, excluding 'RunACT' figures, represents just one less than 2016-17. North Canberra-Gungahlin, Ginninderra, and Woden enjoyed strong membership numbers with ACT Masters the largest club with 288 members. A pleasing aspect was the high number of dual registrations (with LAACT) at 223.

The 'RunACT' cross country series continued during the 2017 winter months with almost 600 athletes participating across the 7 events. LAACT supported the 'Junior Series' for the first time and the 'Senior Series' was again conducted in partnership with the YCRC.

54 Technical Officials were registered with AACT and 7 affiliated clubs and an obvious highlight was the selection of 14 officials for the 2018 Commonwealth Games on the Gold Coast from 4-15 April.

AACT, through a continuing MoU with School Sport ACT, undertook the management and conduct of eight (8) athletics carnivals including the ACT Primary and Secondary Championships. ACT Technical Officials also assisted with the conduct of a further 20-odd carnivals during 2017-18 held at the AIS and Woden Tracks as well as some local school ovals.

2. Individual Excellence

A key focus for the AACT Board in 2017-18 was to provide pathways and identify and development talent, enabling athletes, coaches, and officials to achieve their individual best.

The 2017/18 ACT Targeted Talent Program (TTP) saw 50 athletes invited into the program where the management role was again undertaken by Sarah Taylor in her role as the ACT Performance Coordinator. The TTP is an important part of the athlete pathway, and in 2017-18 AACT expanded the development opportunities for talented junior athletes by increasing the squad days to six, introducing a pilot program for athletes selected in AA's U17 and Para Junior National Squads, and providing ACTAS support to athletes selected in the AA U19 National Squad.

In 2017, following support from the AACT and LAACT Boards a Joint Officials Working Group (JOWG) was established comprising two representatives from each organisation. The aim is to produce a skilled and knowledgeable workforce of technical officials across the ACT. In the longer term, work in this area will also assist with the retention of officials through continued learning and development. In the context of the 'OneSport' model an initial priority for the JOWG has been the development of a draft strategy for the introduction of a single common uniform for all officials in the ACT.

3. High Performance

Congratulations are extended to the following able-bodied and para-athletes who competed, or were selected, for Australia in international events during 2017-18:

- 2017 IPC World Championships (London) – Jemima Moore, Louise Ellery, Chad Perris, Scott Reardon
- 2017 IPC World Junior Athletics Championships (Switzerland) – Ari Gesini
- 2017 IAAF World Championships (London) – Lauren Wells, Kelsey-Lee Roberts
- 2017 Oceania Athletics Championships (Fiji) – Kara Baker, Matt Wecker, Riley Proudfoot, Connor Frew, Matt Walters
- 2017 World Masters Athletics Championships (Daegu) – Adam Farlow
- 2018 Commonwealth Games (Gold Coast, Aust) – Kelsey-Lee Roberts, Lauren Wells, Keely Small, Melissa Breen, Eliza Ault-Connell, Cameron Crombie, Jayden Sawyer, Jake Lappin
- 2018 IAAF World Race Walking Championships (China) – Mitchell Baker
- 2018 Oceania Athletics Championships (Vanuatu) – Ruby White, Keely Small, Eloise Millington, Mikayla Cruz

- 2018 World Junior Athletics Championships (Finland) – Grace Brennan, Annie, Leszczynska, Joshua Torley, Tom Agnew

The 2017 edition of the Australian All Schools Championships was held in Adelaide from 8-10 December and the ACT Team, comprising just under 100 athletes, won an outstanding 17 medals (5 Gold, 7 Silver, 5 Bronze). From 14-18 March, 'Team ACT' totaling 113 athletes travelled to Sydney to compete in the Australian Junior Athletics Championships and performed brilliantly returning home with a tally of 29 medals (11 Gold, 10 Silver, 8 Bronze). The Open Nationals were held in mid-February doubling as a test event at Carrara Stadium, the main venue for the 2018 Commonwealth Games, as well as selection trials for the Games. 8 ACT athletes (listed above) were subsequently selected in the Australian Athletics Team and competed with distinction at the Commonwealth Games on the Gold Coast from 4-15 April.

4. Competition and Events

2017-18 was another busy year of athletics competitions highlighted by the fact that AACT hosted 3 national/international events over 3 weekends in January 2018. My thanks go to the members of the Competition and Officials Committees who successfully planned and coordinated the following array of competitions/events:

- 2017 AACT 'Summer Series' & Winter 'High Noon' and 'RunACT' Series
- 2017 ACT Cross Country Championships (June)
- 2017 Schools Knockout Carnival (October)
- 2-day 'Summer Down Under' International Wheelchair Meet (January 2018)
- 2-day ACT Combined Event Championships (January 2018)
- 3-day ACT Open & Junior T&F Championships (January 2018)

The highlight of the summer season was the 3-day ACT Open and Junior Championships with a staggering 750 entries. These huge participation numbers were due to two special factors; firstly having no competing events over the January long weekend, and secondly, the championships being two weeks out from Nationals and the selection trials for the 2018 Commonwealth Games. However the attraction of a fast track, fine and hot weather, friendly and professional Officials, and a high standard of competition were also compelling reasons for athletes from around Australia and overseas to make the trip to Canberra. Sincere thanks are extended to our Executive Officer, James Kaan, Mick Morris, members of the Competition, Selection, and Officials Committees, and our hard-working band of Technical Officials and Volunteers, for their valuable contributions in ensuring the success of these events.

5. OneSport

AACT's relationship with Little Athletics ACT has continued in a positive vein in 2017-18 with joint Board Meetings now taking place on a quarterly basis. Other ongoing initiatives include the development of a joint annual calendar together with both organisations working closely in the conduct of the winter 'High Noon' track and field meets as well as the 'RunACT' cross country series. In fact it is very pleasing to report that LAACT for the very first time will partner with AACT and ACTMA at the 2018 ACT Cross Country Championships in June.

Shane Ellis took over the joint AACT/LAACT Participation and Development Officer (PDO) role from Mary Schumacher in May 2017 and helped maintain our focus with the 'OneSport' initiative by continuing the following key activities:

- ongoing coordination and publication of a joint AACT/LAACT e-Newsletter with a circulation of over 4,000;
- development of a joint AACT/LAACT/ACTVAC annual calendar;
- coordinating the conduct of training courses for coaches; and
- working with both Boards to improve the pathway for the transition of athletes, officials, and coaches from Little A's to Seniors.

Unfortunately Shane resigned in December 2017 for family reasons and returned to his home state of Western Australia. The AACT Board decided early in 2018 to delay involvement in any recruitment action for a new PDO

and recently decided to suspend its participation in a joint PDO arrangement with LAACT for the balance of 2018 and instead allocate additional hours for the Executive Officer to undertake some specific participation/development activities as part of his expanded duties.

6. Effective Governance

In August 2017 we said farewell to Ben Offereins, our Executive Officer of nearly 3 years. Ben was planning on moving to Sydney for family reasons and was fortunate in securing a position as Competition Manager with Athletics NSW. Following a prompt recruitment process James Kaan, a Sydney-based former middle distance and cross country national champion and sport administrator, was appointed to the EO position in late September and has done an excellent job over the past 9 months.

The financial statements show an overall full year loss of \$15,059 compared to a full year profit of \$1,595 for the 2016-17 financial year. The bigger than expected loss is due to several unexpected and early payments relating to our office/storage rent, TTP coaching, and AA invoices for the SportsTG website and 2017/2018 entry fees for national championships. The draft 2018-19 budget is predicting a profit of around \$4,000. My sincere thanks are extended to our Finance Director, Mick Morris, for consistently presenting his wonderfully detailed and extensive suite of financial reports to the Board throughout the 2017-18 financial year.

The January 2018 Board Meeting saw the Directors release a new Strategic Plan for Athletics ACT for the 4-year period 2018-2022. Work has now commenced on a 'draft' Operational Plan for 2018, a non-public document where 'due dates' and 'responsible officers' are recorded against each of the actions listed in the recently developed AACT Strategic Plan. This document will be discussed with Club Presidents at the proposed 'President's Forum' to be held in early July.

2017-18 was the third year of operation for the Woden Park Track and the five athletics bodies, AACT, LAACT, ACTMA, Woden AC and Woden LAC made good use of the facility during the Spring/Summer months. The value to athletes and coaches in having access to a second synthetic track in Canberra was particularly evident in the latter part of 2017 when the AIS Track was closed for the better part of 3 months while the infield was replaced and all competition and training was transferred to the Woden facility.

AACT maintained its collaboration with Active Canberra (formerly ACT Sport & Recreation) in 2017-18 in aiming to increase public usage of Woden Park – this is one of the key outcomes of AACT's triennial funding agreement with the ACT Government. This arrangement involves opening the facility to the public for a number of 'training' hours per day/per week over the 6-month period from October through to March. Following a formal request from AACT a 'special' hire rate was approved for 'training purposes' at Woden and the Woden Athletics Club was subsequently asked to manage the public sessions which included booking the track for three sessions per week, rostering a club member to collect entry fees, record statistical information about the users, and producing a final report around the viability of an ongoing arrangement for the ACT community.

AACT recently signed a 3-year 'Facilities Agreement' with the AIS. This contract ensures our office and storage sheds rental, and track/facility hire rates are locked-in through to June 2021. AACT is also entitled to 4 formal meetings per year with senior management representatives from the AIS.

At this point it is most appropriate to extend a huge 'thank you' to our dedicated band of volunteers who work as board and committee members, officials, and administrators in doing a marvelous job throughout the year in keeping the association functioning.

In conclusion I would like to extend my sincere thanks to our Executive Officer, James Kaan, as well as our hard-working Directors on the Board – Mick Morris, Suzanne Bain-Donohue, James Nipperess, Melinda Beasley, Hamish MacDonanld and Amber Wang who have assisted me greatly in undertaking the President's role through their professional expertise, advice, and leadership in ensuring the sound management of the association. A special thankyou is also extended to former Directors Sarah Frew, Richard Nicholson, and Alex van Der Meer, who for a variety of work, family, and health reasons resigned from the Board early in 2018.

Neil Boden
President

INDEPENDENT AUDITOR'S REPORT

ACT ATHLETICS ASSOCIATION 2018 FINANCIAL STATEMENTS

Scope

I have audited the accompanying special purpose financial statements of the ACT Athletics Association for the financial year ended 30 April 2018. These financial statements include the Profit and Loss Statement, Balance Sheet, Cash Flow Statement and accompanying Notes. In conducting this audit, I have reviewed the transactions underpinning the financial statements as well as the actual presentation of the financial statements.

Director's Responsibility for the Financial Statements

The Directors of the Board of Management of the ACT Athletics Association are responsible for the preparation and fair presentation of the financial statements and the information contained therein. This includes the determination that the basis of accounting used is appropriate to meet the Board's reporting requirements and the needs of the members of the Association. The Board is also responsible for designing, implementing and maintaining appropriate internal control systems.

Auditor's Responsibility

I have conducted an independent audit of the financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the Board or the members of the Association. The audit has been conducted in accordance with the Australian Auditing Standards.

My procedures included the examination, on a random sample basis, of the evidence supporting the transactions and the amounts involved. These procedures have been undertaken to enable me to form an opinion as to whether, in all material aspects, the financial statements are presented fairly.

These special purpose financial statements have been prepared for distribution to the members of the Association for the purpose of fulfilling the Board's reporting and accountability requirements. I disclaim any assumption of responsibility for any reliance on these statements to any persons other than the members of the Association or of any purpose other than that for which it was prepared. The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion, the financial statements of ACT Athletics Association Incorporated fairly represents the assets and liabilities of the Association as at 30th April 2018 and the revenues and expenses of the Association for the financial year ended 30th April 2018.

Andrea Mackay
Chartered Accountant
Dated: 12th June 2018



Finance Directors Report

Attached are the 2017/2018 Financial Statements showing the full year budget, the year-to-date actuals and the prior full year comparative.

The Board budgeted for a profit of \$3,576. However, due to a number of circumstances largely beyond the control of the Board, the statements reflect a loss of \$15,059 compared to a profit of \$1,614 over the prior year. Whilst this loss is not good, it is also not as severe as it may initially appear to be. The loss is actually the result of a small number of expenses that, previous years, were invoiced in May/June of the following financial year but have been invoiced in late April of 2018. These costs, and the amounts involved, are:

- a. Event entry fees to the Athletics Australia 2018 Open and Junior Championships of \$2,345 & \$6,134 respectively (normally invoiced in June each year);
- b. Web and Registration/Entry system related costs to Athletics Australia of \$2,187 (normally invoiced in June each year); and
- c. Payments to Talent Target Program specialist coaches of \$6,000 (normally invoiced in May each year).

These amounts total \$16,666 and, if applied to the accounting loss of \$15,059, would result in an "underlying" profit of \$1,607. The effect of these early invoiced amounts is to double the related expenses in the 2017/18 but will see it revert back to the more normal amounts in 2018-19.

Looking at the accounts in more detail, Registration revenue is down by \$405. However, the Dual-Registration revenue payment from Little Athletics ACT has been reduced by some \$1,100 compared to past years. This relates to around 40 Dual Registrations, processed by a small number of Clubs in an "automatic" manner, where the young athletes did not even collect their allocated numbers, let alone compete at an AACT competition. AACT agreed with Little Athletics ACT not to charge the full share of the registration fees for these athletes. Whilst we want to encourage young athletes to take up the Dual Registration option, it is not to be automatic process – there should be a clear intention for the athlete to come and compete in the AACT competitions. This will be made clear in the 2018/2019 Registrars Instruction notes currently being prepared.

Competition revenues are up by \$25,000 of which a significant portion of this relates to the AACT team to All Schools in Adelaide (previous year in Canberra) but the corresponding expense item is also up. Development revenues are down by \$5,300 (with the corresponding expense item also down) whilst Grants and Sponsorships revenues are also down by 16,500. Support to Carnivals revenue is up by \$1,600 and Miscellaneous revenues are down by \$12,300. \$6,500 of the Miscellaneous revenue difference relates to the Woden Training trial – reflected in the 2016/2017 accounts but not in the 2017/2018 accounts.

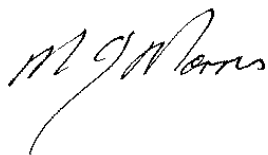
Office expenses have increased by \$5,500 but \$2,187 of this relates to the earlier invoicing of the Web and Entry/Registration system by Athletics Australia. The Board expenses are down by \$500 whilst the Competition expenses are up by \$42,000 of which \$8,400 relates to the earlier invoicing of the Athletics Australia championship entry fees. While most competitions show relatively small increases, the major increase relates to the 2017 All Schools in Adelaide which is up by \$28,000 (mainly air fares and accommodation).

Development expenses are down by \$10,000 and Depreciation expense is down by \$1,200 (which is a reflection of the depreciation methodology used by AACT). Other Officials expense is zero (down from \$2,971) while School Carnival expenses are down by \$550. Grant Funding Disbursements are down by \$6,000 and this largely relates to a smaller number of "transfer" grants (ie AACT were the recipient of grants that were granted to individuals).

Finally, Miscellaneous expenses are down by \$17,100 of which \$12,100 relates to the Woden Training trial in 2016/2017.

In terms of the Balance Sheet, the Cash at Bank has increased by \$2,300 whilst Receivables decreased by \$5,300. Creditors also decreased by \$12,800. The increase of \$21,000 in Unearned Income relates to the Capital Grant received from the ACT Government for the purchase of Pole Vault mats and ancillary items for Woden Park.

Also attached is the Audit Certificate and I must thank Andrea MacKay for her efforts in auditing these accounts.



Mick Morris

Finance Director
3rd June 2018



ACT Athletics Association
Profit & Loss Statement
for the year ending April 2018



	Notes	Budget	2017/2018	2016/2017
Revenues				
Registration Revenue	2	\$37,042	\$34,013	\$34,418
T&F Competition Revenues	3	\$123,175	\$111,624	\$86,930
Development Revenues	4	\$8,134	\$2,793	\$8,023
Grants & Sponsorships	5	\$28,890	\$41,613	\$58,092
Officials Related Revenue	6	-	-	-
Support to Carnivals	7	\$34,832	\$34,066	\$32,485
Miscellaneous revenue	8	\$8,006	\$2,537	\$14,803
Total revenues:		<u>\$240,079</u>	<u>\$226,645</u>	<u>\$234,751</u>
Expenses				
Office Operation Expenses	9	\$49,878	\$53,266	\$47,722
Board of Management Expenses	10	\$2,009	\$1,284	\$1,785
Competition Expenses	11	\$99,614	\$108,400	\$66,648
Development Expenses	12	\$26,665	\$16,280	\$26,303
Depreciation Expense	13	\$10,824	\$11,955	\$13,144
Write Off Expense	14	-	-	\$286
Other Officials Expense	15	\$3,012	-	\$2,971
School Carnival Expenses	16	\$24,485	\$23,390	\$23,956
Grant Funding Disbursements	17	\$9,333	\$11,981	\$18,084
Miscellaneous Expenses	18	\$10,682	\$15,148	\$32,239
Total expenses:		<u>\$236,503</u>	<u>\$241,704</u>	<u>\$233,137</u>
Operating Profit/(Loss):		<u>\$3,576</u>	<u>(\$15,059)</u>	<u>\$1,614</u>

These Statements must be read in conjunction with the attached Notes

Balance Sheet

as at 30 April 2018



	Notes	Budget	2017/2018	2016/2017
Assets				
Cash	19	\$113,374	\$117,339	\$115,008
Receivables	20	\$5,000	\$6,295	\$11,506
Non Current Assets	22	\$106,216	\$102,473	\$109,369
Inventory	23	\$18,600	\$26,073	\$23,360
Total assets:		<u>\$243,189</u>	<u>\$252,179</u>	<u>\$259,243</u>
Liabilities				
Creditors	24	\$4,000	\$404	\$13,296
Unearned Income	25	\$7,000	\$38,220	\$17,333
Total liabilities:		<u>\$11,000</u>	<u>\$38,624</u>	<u>\$30,630</u>
Net assets/(liabilities):		<u>\$232,189</u>	<u>\$213,555</u>	<u>\$228,613</u>
Equity				
Asset Revaluation Reserve		-	-	-
Retained earnings		\$228,613	\$228,613	\$227,000
Current year earnings		\$3,576	(\$15,059)	\$1,614
Total equity:		<u>\$232,189</u>	<u>\$213,555</u>	<u>\$228,613</u>

These Statements must be read in conjunction with the attached Notes

ACT Athletics Association
Cash Flow Statement
for the year ending April 2018



	Notes	Budget	2017/2018	2016/2017
Operating activities				
Cash received				
Registration & Affiliation		\$34,042	\$34,473	\$28,018
Competition		\$152,787	\$111,624	\$86,930
Grants and Sponsorships		\$28,890	\$62,499	\$58,092
Interest		-	\$1,529	\$1,695
Support to Carnivals		\$34,832	\$34,066	\$32,485
Net GST Collected		-	-	\$526
Development		\$8,134	\$2,793	\$8,023
Other		\$8,434	\$1,007	\$10,335
Total cash received		<u>\$267,118</u>	<u>\$247,992</u>	<u>\$226,103</u>
Cash used				
Executive Officer		(\$38,000)	(\$40,968)	(\$29,822)
Other Administrative		(\$13,233)	(\$12,623)	(\$17,286)
Board of Management		(\$2,009)	(\$1,284)	(\$1,785)
Competition		\$140,079.01	(\$106,132)	(\$57,873)
Development		(\$26,665)	(\$16,537)	(\$26,619)
Officials Payments		(\$3,012)	-	(\$2,971)
School Carnival Payments		(\$25,985)	(\$23,390)	(\$23,956)
Fees, Interest and Charges		(\$198)	(\$84)	(\$198)
Grants and Sponsorships		(\$9,333)	(\$17,433)	(\$12,632)
Net GST Paid		-	(\$4,374)	-
Other		(\$7,039)	(\$15,064)	(\$32,041)
Total cash used		<u>(\$265,551)</u>	<u>(\$237,889)</u>	<u>(\$205,182)</u>
Net cash movement from operating activities	26	<u>\$1,567</u>	<u>\$10,103</u>	<u>\$20,921</u>
Investing activities				
Cash used				
Purchase of Competition Equipment		(\$3,201)	(\$7,772)	(\$7,161)
Total cash used		<u>(\$3,201)</u>	<u>(\$7,772)</u>	<u>(\$7,161)</u>
Net cash movement from investing activities		<u>(\$3,201)</u>	<u>(\$7,772)</u>	<u>(\$7,161)</u>
Nil financing activities				
Net cash movement		(\$1,634)	\$2,331	\$13,760
Prior year closing balance		<u>\$115,008</u>	<u>\$115,008</u>	<u>\$101,248</u>
Current closing balance		<u><u>\$113,374</u></u>	<u><u>\$117,339</u></u>	<u><u>\$115,008</u></u>

These Statements must be read in conjunction with the attached Notes

2017/2018 2016/2017

- Note 1**
- a. These financial statements are prepared in accordance with the Australian Accounting Standards and other mandatory reporting requirements, including the ACT Associations Incorporation Act.
 - b. The financial statements have been prepared on the basis of historical cost and do not take account of changes in the Fair Value of non current assets.
 - c. The Association accounting policies have been consistently applied unless otherwise specifically stated.
 - d. The following is a summary of the significant accounting policies adopted by the Association:
 - (1) *Income Tax*
The Association is exempt from the payment of Income Tax
 - (2) *Goods and Services Tax*
The Australian Business Number of the (ABN) of the Association is 51 215 120 626. The Association is registered for Goods and Services Tax (GST) purposes (as of 1 July 2005).
 - (3) *Asset Recognition*
In determining whether an item meets the definition of an asset for purpose of recognition on the Balance Sheet, two criteria apply. The first criterion is that the item must have a unit value (ie purchase price) of at least \$300.00. The second criterion is that it must have an expected useful life of greater than 12 months from time of first use.
 - (4) *Depreciation*
Depreciation is applied to the residual value based on assessed useful life of the asset. The depreciation charge is applied as of the last working day of each month. The depreciation rates applied to plant and equipment are as follows:

Office Equipment	20%
General Competition Equipment	20%
Woden Track Equipment	20%
Woden Track Photo Finish Equipment	10%
Woden Track Shed	6.67%

Note 2 Registration Revenue		
Club Affiliation Fees	\$3,000	\$4,200
Registration Fees	\$31,013	\$30,218
	<hr/>	<hr/>
Total Registration Revenue:	\$34,013	\$34,418
Number of registered members		
Athletes	906	894
Officials & Administrators	54	55
	<hr/>	<hr/>
Total registrations:	960	949

	2017/2018	2016/2017
Note 3 T&F Competition Revenues		
Summer Series & High Noon Competitions		
Entry Fees	\$13,559	\$17,262
Other Interclub Revenues	\$45	\$136
Total Summer Series & High Noon Competitions:	\$13,604	\$17,398
AACT T&F Championships		
Championship Entry Fees	\$25,972	\$21,901
Canteen & BBQ Sales	-	-
Booklet Sales	-	\$4,355
Total AACT T&F Championships:	\$25,972	\$26,256
Combined Events Competition		
Carnival Entry Fees	\$4,187	\$3,295
Fund Raising Contribution	\$1,500	\$2,695
Other CE Revenues	-	-
Total Combined Events Competition:	\$5,687	\$5,991
AA & Other Competitions		
Aust Open T&F Championships	\$1,505	\$17,786
Aust Cross Country Champs	\$3,382	\$1,709
World Cross Country Trials	-	\$881
RunACT Series	\$869	\$417
Entries Processing	-	\$409
Hire of AACT equipment	-	\$455
Officials fee	-	\$682
Other Competition Income	\$182	-
Total AA & Other Competitions:	\$5,938	\$22,339
All Schools Championships		
Team Registration Fees	\$34,827	\$14,945
Accommodation	\$150	-
Individual Event Entry Fees	\$7,773	-
Other Championship Revenues	-	-
Total All Schools Championships:	\$42,750	\$14,945
Aust Junior Championships		
Entry fees	\$12,758	-
Sale of Uniforms	\$45	-
Total Aust Junior Championships:	\$12,803	-
Gold Entry Fee	\$4,870	-
Total T&F Competition Revenues:	\$111,624	\$86,930

		2017/2018	2016/2017
Note 4	Development Revenues		
	Coaching Courses	\$2,793	\$8,023
	Other Development Revenues	-	-
	Total Development Revenues:	\$2,793	\$8,023
Note 5	Grants & Sponsorships		
	Administration Grant	\$25,999	\$26,000
	Officials/Coaches Funding	\$122	\$156
	AA Participation Funding	-	-
	Woden Track Funding	-	\$10,000
	AA TTP Funding	\$15,000	\$14,318
	Other	\$491	\$7,617
	Total Grants & Sponsorships:	\$41,613	\$58,092
Note 6	Officials Related Revenue		
	Sale of IAAF Handbooks	-	-
	Total Officials Related Revenue:	-	-
Note 7	Support to Carnivals		
	Provision of Officials	\$7,508	\$8,635
	Hire of Equipment	\$7,118	\$7,316
	Equipment Manager	\$1,491	\$136
	Entry Processing service	\$2,676	\$3,150
	Agreed MOU arrangements	\$15,272	\$13,247
	Total Support to Carnivals:	\$34,066	\$32,485
Note 8	Miscellaneous revenue		
	Annual Dinner	\$1,177	\$829
	Interest	\$1,529	\$1,695
	Other Minor Revenue	\$109	\$5,752
	Loss on Sale of team uniforms	(\$279)	-
	Woden Training Trial Revenue	-	\$6,527
	Total Miscellaneous revenue:	\$2,537	\$14,803
Note 9	Office Operation Expenses		
	Administrative Officer		
	Gross Salaries	\$31,860	\$32,410
	Superannuation Guarantee Levy	\$2,744	\$2,785
	Workers Compensation	\$456	\$377
		\$35,059	\$35,572
	Communications		
	Telephone and Fax	\$558	\$551
	Internet	\$545	\$552
	Postage and Freight	\$86	\$71
	Miscellaneous communication co	\$85	\$652
	Total Communications:	\$1,274	\$1,826

	2017/2018	2016/2017
Other Office Expenses		
Rent	\$4,545	\$2,273
Photocopying & Printing	\$2,137	\$2,142
Consumables	\$852	\$137
Computer Software & Website	\$6,096	\$1,488
Memberships & Subscriptions	-	\$139
Miscellaneous office costs	\$1,087	\$473
Total Other Office Expenses:	\$14,718	\$6,652
Executive Officer Travel Costs		
Fares & Transport	\$1,186	\$2,503
Accommodation	\$908	\$1,098
Meals & Entertainment	\$120	\$72
Total Executive Officer Travel Costs:	\$2,214	\$3,672
Total Office Operation Expenses:	\$53,266	\$47,722
Note 10 Board of Management Expenses		
Travel		
Fares & Transport	\$618	\$775
Accommodation	\$295	\$503
Meals and Entertainment	\$327	\$404
Total Travel:	\$1,240	\$1,682
Meeting Expenses		
Meeting Costs	\$44	\$103
Total Meeting Expenses:	\$44	\$103
Total Board of Management Expenses:	\$1,284	\$1,785
Note 11 Competition Expenses		
Summer Series & High Noon		
Facilities Hire	\$12,389	\$9,681
Catering	\$23	\$51
Venue Hire fee	-	\$96
Chest Patches & Printing	-	\$1,109
Non-Stadium Comp Expense	-	\$14
Expensed Equipment Purchases	\$3,508	\$4,103
Other Competition Expenses	\$4,720	\$2,843
Total Summer Series & High Noon:	\$20,639	\$17,897

	2017/2018	2016/2017
ACT T & F Championships		
Ground Hire Fees	\$5,327	\$6,246
Medals	\$3,067	\$4,360
Catering	\$810	\$1,031
Media & Live Stream	\$1,909	-
Other Championship Expenses	\$1,901	\$2,303
Total ACT T & F Championships:	\$13,014	\$13,940
Combined Events Competition		
Ground Hire Fees	\$3,436	\$2,018
Printing	-	-
Catering	\$250	\$675
Other Expenses	\$692	\$375
Total Combined Events Competition:	\$4,568	\$3,068
AA & Other Competitions		
Aust Open T&F Championships	\$10,741	-
Aust Cross Country Champs	\$2,863	\$818
World Cross Country Trials	-	\$681
Canberra Track Classic	-	\$1,088
RunACT Series	\$1,168	\$174
Australian All Schools	-	\$942
Queanbeyan Gift	-	\$1,294
Other Competitions	-	-
Total AA & Other Competitions:	\$14,772	\$4,998
All Schools Championships		
AA Entry Fees	\$5,182	\$6,736
Accommodation & Meals	\$7,262	\$3,934
Fares	\$29,404	-
Uniforms	\$95	\$1,574
Team Manager Expenses	\$206	\$115
Other team expenses	\$1,698	\$3,279
Total All Schools Championships:	\$43,848	\$15,639
Australian Jr Championships		
AA Entry Fees	\$6,164	\$3,591
Accommodation & Meals	-	-
Fares & Transport	-	-
Uniforms	-	\$8
Team Management Expenses	\$3,864	\$6,121
Other Expenses	\$973	-
Total Australian Jr Championships:	\$11,001	\$9,720
Competition Equipment Repairs		
Repairs to Photofinish Equip	-	\$521
Electrical Testing & Tagging	\$300	\$420
General equipment maintenance	\$258	\$446
Total Competition Equipment Repairs:	\$558	\$1,387
Total Competition Expenses:	\$108,400	\$66,648

	2017/2018	2016/2017
Note 12 Development Expenses		
Development Officer Expense	\$14,535	\$20,528
Gross Salaries	\$12,923	\$18,307
Superannuation Guarantee Levy	\$1,424	\$1,960
Workers Compensation	\$188	\$261
PAYG Paid	-	-
Other Development Expenses		
Reimbursements of Expenses Inc	\$538	\$799
PD Session Expenses	-	\$218
Coaching Courses	\$1,016	\$4,526
Other Development Expenses	\$192	\$232
Total Other Development Expenses:	\$1,745	\$5,775
Total Development Expenses:	\$16,280	\$26,303
Note 13 Depreciation Expense		
Office Equipment Depn	\$259	\$115
Competition Equipment Depn	\$1,456	\$1,557
Woden Equipment Depreciation	\$9,184	\$10,343
Woden Shed Depreciation	\$1,056	\$1,129
Total Depreciation Expense:	\$11,955	\$13,144
Note 14 Write Off Expense		
Write Off of Carnival Equipment	-	\$286
Write Off - Other	-	-
Total Write Off Expense:	-	\$286
Note 15 Other Officials Expense		
Uniforms	-	\$191
Handbooks	-	\$998
Name Badges	-	\$12
Meals & Entertainment	-	\$50
Training Courses	-	\$1,629
Registrations & Memberships	-	-
Other Officials Expense	-	\$91
Total Other Officials Expense:	-	\$2,971
Note 16 School Carnival Expenses		
Officials Per Diem	\$8,643	\$8,018
AACT Co-ordinator fee	-	\$1,500
Hire of facilities	\$7,213	\$6,040
Lunches & refreshments	\$3,848	\$4,071
Sports Medicine staff	\$1,500	\$1,532
Entries Processing fee	\$2,000	\$2,425
Other School Carnival Expenses	\$186	\$370
Total School Carnival Expenses:	\$23,390	\$23,956

	2017/2018	2016/2017
Note 17 Grant Funding Disbursements		
AACT TTP	\$11,591	\$13,829
EITAAP Funding	\$390	\$4,255
Total Grant Funding Disbursements:	\$11,981	\$18,084
Note 18 Miscellaneous Expenses		
Annual Statements Expense		
Audit Fees	\$100	\$318
Other Annual Statements Expens	\$37	\$37
Total Annual Statements Expense:	\$137	\$355
Athletics Australia Fees		
AA Capitation Fees	-	-
AA Insurance levy	\$3,951	\$7,779
AA Coaching Accreditation	-	\$419
Total Athletics Australia Fees:	\$3,951	\$8,198
Annual Awards Night Expenses		
Room Hire	\$682	\$409
Catering	\$3,283	\$2,978
Trophies & Engraving	\$937	\$948
Other Annual Awards Expenses	\$256	\$253
Total Annual Awards Night Expenses:	\$5,157	\$4,588
Registration Expenses		
Club Affiliation Fee Rebate	-	-
IMG Online Fees	\$5,596	\$4,515
Total Registration Expenses:	\$5,596	\$4,515
Woden Training Trial Expenses		
Woden Ground Hire	-	\$8,032
Attendant Expenses	-	\$2,523
Repairs to equipment	-	-
Consumables	\$222	\$219
Payment to Woden Athletics	-	\$3,610
Total Woden Training Trial Expenses:	\$222	\$14,384
Other Expenses		
Bank charges and taxes	\$84	\$198
Total Miscellaneous Expenses:	\$15,148	\$32,239

	2017/2018	2016/2017
Note 19 Cash		
Cash at bank		
Main Operating Account	\$9,627	\$22,391
eSaver Account	\$39,592	\$87,711
Payments Received (BYB)	\$6,273	\$4,516
Term Deposits	\$61,550	-
Total cash at bank:	\$117,042	\$114,618
Cash on Hand		
Petty Cash	-	\$96
Competition Cash Holding	\$297	\$294
Total cash on hand:	\$297	\$390
Total cash:	\$117,339	\$115,008
Note 20 Receivables		
General Trade Receivables	\$355	\$5,106
Grants Receivable	-	-
Other Receivables	-	\$6,400
Total receivables:	\$6,295	\$11,506
Note 21 Prepayments		
Total prepayments:	-	-
Note 22 Non Current Assets		
Office Related		
Gross Value	\$5,669	\$2,774
Accumulated Depn	(\$2,518)	(\$2,260)
NBV - office related assets:	\$3,151	\$514
AIS Competition Related		
Gross Value	\$42,673	\$41,307
Accumulated Depn	(\$35,556)	(\$34,100)
NBV - AIS carnival related assets:	\$7,116	\$7,207
Woden Competition Equipment		
Gross Value	\$116,914	\$116,116
Accumulated Depn	(\$39,985)	(\$30,800)
NBV - Woden carnival related assets:	\$76,930	\$85,316
Woden Equipment Shed		
Gross Value	\$19,129	\$19,129
Accumulated Depreciation	(\$3,854)	(\$2,798)
NBV - Woden equipment shed assets:	\$15,276	\$16,332
Total non current assets:	\$102,473	\$109,369

	2017/2018	2016/2017
Note 23 Inventory		
Competition inventory		
Throws related items	\$1,680	\$946
Jumps related items	-	-
Measuring items	\$332	\$332
Track items	\$495	\$495
General items	\$551	\$551
Total competition inventory:	\$3,058	\$2,324
General inventory		
Athlete Uniforms	\$15,309	\$15,588
Officials Uniforms	\$434	\$434
Canberra Medals	\$2,500	\$2,500
Championship Medals	\$4,772	\$2,514
Total general inventory:	\$23,015	\$21,035
Total inventory:	\$26,073	\$23,360
Note 24 Creditors		
General trade creditors	\$50	\$2,533
Employee related creditors	\$332	\$6,240
Other liabilities	\$23	\$4,523
Total creditors:	\$404	\$13,296
Note 25 Unearned Income		
ACT Govt Administration Grant*	\$17,334	\$17,333
Other Unearned Income	\$20,886	-
Total unearned income:	\$38,220	\$17,333
*The ACT Govt Administration Grant is received for the calendar year. The residual portion of the grant to 31 December is recognised as unearned income.		
Note 26 Cash Flow Reconciliation		
Net profit/(loss)	(\$15,059)	\$1,614
Non cash adjustments		
Depreciation expense	\$11,955	\$13,144
Write Off Expense	-	\$286
(Increase)/decrease in receivables	\$5,211	(\$158)
(Increase)/decrease in prepayments	-	-
Increase/(decrease) in creditors	(\$2,483)	\$2,533
Increase/(decrease) in unearned income	\$20,887	\$0
Increase/(decrease) in other liabilities	(\$10,409)	\$6,276
Increase/(decrease) in reval reserve	-	(\$2,774)
Total non cash adjustments	\$25,161	\$19,308
Net cash from operating activities	\$10,103	\$20,921

ACT Athletics Association
Asset Movement Table
for the year ending April 2018

	Office Equipment	AIS Competition Equipment	Woden Competition Equipment	Woden Shed	Total
Gross Value					
Opening balance as at	\$2,773.89	\$41,307.29	\$116,116.19	\$19,129.35	\$179,326.72
Adjustments to opening balance	-	-	-	-	-
Adjusted opening balance	\$2,773.89	\$41,307.29	\$116,116.19	\$19,129.35	\$179,326.72
Additions (purchases)	\$2,895.00	\$1,365.45	\$798.30	-	\$5,058.75
Disposal - sale	-	-	-	-	-
Disposal - write offs	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
Closing gross value	\$5,668.89	\$42,672.74	\$116,914.49	\$19,129.35	\$184,385.47
Accumulated Depreciation					
Opening balance as at	(\$2,259.75)	(\$34,100.14)	(\$30,800.39)	(\$2,797.66)	(\$69,957.94)
Adjustments to opening balance	-	-	-	-	-
Adjusted opening balance	(\$2,259.75)	(\$34,100.14)	(\$30,800.39)	(\$2,797.66)	(\$69,957.94)
Depreciation	(\$258.62)	(\$1,456.12)	(\$9,184.18)	(\$1,056.10)	(\$11,955.02)
Disposal - sale	-	-	-	-	-
Disposal - write offs	-	-	-	-	-
Impairment	-	-	-	-	-
Transfers	-	-	-	-	-
Closing accumulated depreciation	(\$2,518.37)	(\$35,556.26)	(\$39,984.57)	(\$3,853.76)	(\$81,912.96)
Closing net book value	\$3,150.52	\$7,116.48	\$76,929.92	\$15,275.59	\$102,472.51

ACT Athletics Association
Asset Movement Table
for the Financial Year ended 30 April 2017

	Office Equipment	AIS Competition Equipment	Woden Competition Equipment	Woden Shed	Total
Gross Value					
Opening balance as at	\$2,773.89	\$40,910.14	\$133,583.04	-	\$177,267.07
Adjustments to opening balance	-	-	-	-	-
Adjusted opening balance	\$2,773.89	\$40,910.14	\$133,583.04	-	\$177,267.07
Additions (purchases)	-	\$397.15	\$1,980.68	-	\$2,377.83
Disposal - sale	-	-	-	-	-
Disposal - write offs	-	-	(\$318.18)	-	(\$318.18)
Impairment	-	-	-	-	-
Transfers	-	-	(\$19,129.35)	\$19,129.35	-
Closing gross value	\$2,773.89	\$41,307.29	\$116,116.19	\$19,129.35	\$179,326.72
Accumulated Depreciation					
Opening balance as at	(\$2,144.84)	(\$32,543.04)	(\$22,158.12)	-	(\$56,846.00)
Adjustments to opening balance	-	-	-	-	-
Adjusted opening balance	(\$2,144.84)	(\$32,543.04)	(\$22,158.12)	-	(\$56,846.00)
Depreciation	(\$114.91)	(\$1,557.10)	(\$10,342.62)	(\$1,129.13)	(\$13,143.76)
Disposal - sale	-	-	-	-	-
Disposal - write offs	-	-	\$31.82	-	\$31.82
Impairment	-	-	-	-	-
Transfers	-	-	\$1,668.53	(\$1,668.53)	-
Closing accumulated depreciation	(\$2,259.75)	(\$34,100.14)	(\$30,800.39)	(\$2,797.66)	(\$69,957.94)
Closing net book value	\$514.14	\$7,207.15	\$85,315.80	\$16,331.69	\$109,368.78

Competition Committee

The Competition Committee was made up of myself as Competition Manager, along with Dianne Calvert, James Nipperess, Matt Wecker, Peter Boden, Denis Mace and Roger Pilkington (Masters observer). The Committee met regularly, as well as communicating extensively via email, particularly around the major event times. This season completes my 13th year as Competition Manager.

The committee's main responsibility was for organizing the Winter High Noon meets, the ACT Cross Country Championship as well as Summer Competition including the AACT Championship events. The 2017 Winter High Noon competition had 9 scheduled meets and the 2017/2018 summer season had 18 scheduled meets (3 hosted by ACT Masters). Additionally, AACT and ACT Masters re-introduced Combined Meets but there were problems and more discussion will need to occur between the groups for these to continue. Competition venues were shared between the AIS and Woden. All competition dates, and event schedules were on the website from the start of the year.

During the season, entries were again taken on-line before the meet entries for on-the-day entries being charged at a higher fee. During the summer season approximately 80-85% of athletes did on-line entries. Requests from coaches and athletes for additional events were again done through emails and then publishing changes on the AACT website. It is a credit to Dianne Calvert that competition days were all AA Permit Meets with adequate numbers of Qualified Officials and parent/athlete/coach volunteers.

The highlight for athletics in Australia this year was the Commonwealth Games (CG) held on the Gold Coast in April 2018. The ACT registered, or Canberra-based, athletes selected were Brittany McGowan (800), Chris Hamer (Marathon), Evan O'Hanlon (T38 100), James Nipperess (3k Steeple), Jayden Sawyer (F38 Shot Put), Cameron Crombie (F38 Shot Put), Josh Clark (100), Keely Small (800), Kelsey-Lee Roberts (Javelin), Lauren Wells (400 Hurdles, LJ), Melissa Breen (100, 4 x 100 Relay), Eliza Ault-Connell (T54 Marathon, 1500), Angela Ballard (T54 1500), Jake Lappin (T54 Marathon, 1500), Carly Salmon (T35 100), Beki Smith (20k Walk). Additionally, 14 ACT Officials were appointed to CG2018 positions.

The highlight of the domestic season was the ACT Championships where we had over 750 athletes competing, a huge increase from previous years due in part to the crucial timing of the Championships in relation to the earlier than normal National Championships (due to Gold Coast Commonwealth Games). In addition, there were more than 50 requests for late entries none of which were accepted. Executive Officer, James Kaan, fielded all late requests and unfortunately received a significant amount of vitriol. While additional income would be gained by taking late entries, it is still felt by some that the extra money is not worth the extra work. If the 2018/19 Championships are to be held on the same weekend, there is little time to have extra entries processed. If the Championships are moved later into middle/late February, then perhaps having entries close initially two weeks out with a very short late entry period might be again considered.

The decision to have the Championship on the Australia Day long weekend was 'daring' but paid off financially and for the overall running of the program. Advantages were having an extended program on the first day, taking pressure off the other two competition days. The competition program had eight iterations (starting in July) showing the thought that went into the critical timings of events. Additionally, in a first for the ACT, we had a qualifying pre-meet for the 100m and 200m Open Male and Female events due to the expected high numbers of sprinters. Athletes and coaches that I spoke to after the races were in support of this initiative. This did, however, cause extra work for the Meet Manager and athlete check-in areas. More discussions will be needed if this initiative is to continue. Another new initiative was to have live streaming of the meet. There was a significant monetary cost to the streaming, but the viewer numbers exceeded all predictions and the supplier of the streaming service commented that this was their biggest event in their history. It is planned for live streaming to happen again for next year's event.

There were some issues during the Championship such as AACT access to the track, despite us having to pay for a full day hire and Pole Vault set up.

For the ACT Championships, again a series of staggered sign-in times was brought in when an event had a significant time difference from the first heat to the last heat. This led to less athletes missing the deadlines. Sign-in staff also took responsibility for highlighting the names of athletes who hadn't signed in to take pressure off Meet Manager staff for event seeding.

In addition to the AACT summer competition, on behalf of NSW Wheelchair Sport, the Summer Down Under (SDU) Wheelchair track meet occurred on 19/20 January. Mick Morris worked well with the SDU Event Manager, Serena Ovens, before the meet to get the meet set up in Meet Manager. Athletics Australia made requests to the organisers to have a small number of invitational events added to the AACT able-bodied events that occur in the wheelchair meet. This was agreed to, but there were issues about timely AA communication, an example being the late request to supply a pacemaker for the Open Male 800m, and then unwarranted criticism from some of these 800m athletes that AACT didn't organise a pacemaker to help them get a Games qualifier! Despite this, three of the runners ran qualifiers.

Another major AACT event was the ACT Combined Event on 13/14 January. This required a huge personal effort from Dianne Calvert, and from many Officials and volunteers. There were just over 50 athletes in the Combined Events. More work is still needed in promoting the LAACT Hephthalon. There were opportunities for 'non-combined' athletes to compete over the full range of track and field events that would normally be held over two 'normal' weeks. Over 420 event entries were taken over the two days. On the morning of the second day, the event also hosted the AA National 10k Walk Championship.

In addition to all the events above, AACT held separate Championships for the Open and Junior 3km, and Open and U20 5km (held at a Masters Meet) as well as the Open and Junior Mile.

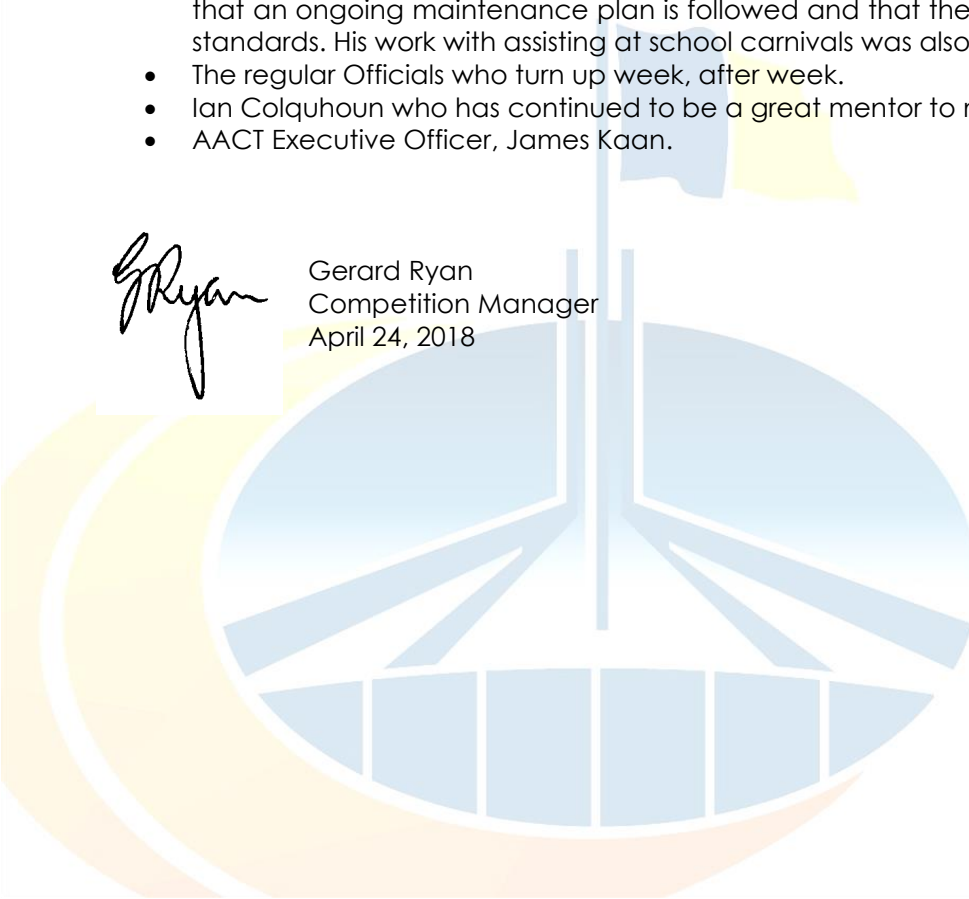
The 2017 School Knockout meet was poorly attended this year, despite the huge success of the previous year. It was held in late October as part of a Friday night Summer Competition (the only regular Friday event of the year). The 2018 school event may change to a 'Nitro' type event depending on the success of this format in a trial in Tasmania in May 2018. The set date and promotion of the event will occur early in Term 3 to try and avoid the problems of a lack of schools.

I would like to thank the many people who work with dedication for athletics but in particular:

- The AACT Board who have put in many hours setting up the scene for athletics in Canberra.
- Dianne Calvert who worked unendingly, calmly and tirelessly preparing the rosters of Officials and Volunteers through both Summer and Winter, assisting with catering (along with her generous family) at all major events and running fundraising events for the ACT Combined Events.
- Mick Morris who attends to many technical issues, Meet Manager data, and the online entry system.
- Denis Mace as Technical Manager who worked 'behind the scenes' to ensure equipment is ready, that an ongoing maintenance plan is followed and that the Field of Play is set up according to IAAF standards. His work with assisting at school carnivals was also enormous.
- The regular Officials who turn up week, after week.
- Ian Colquhoun who has continued to be a great mentor to many of the Officials in Canberra.
- AACT Executive Officer, James Kaan.



Gerard Ryan
Competition Manager
April 24, 2018



Selection Committee

During the 2017-2018 season the Selection Committee comprised of Peter Boden, Leanne Cosgrove, Louise Cruz, Cassandra Hopkins, Alex van der Meer Simo (part), Robin White and Suzanne Bain-Donohue (part). The committee was provided with operational and technical support from the AACT Executive Officer, James Kaan. Selectors met on numerous occasions in the lead up to team announcements to determine the most competitive teams available whilst also providing developing junior athletes the opportunity to compete at a national level. In addition to team selections, the selection committee also reviewed the Selection Policy and after adoption by the AACT Board it was made available via the website to members and potential school based athletes.

The ACT had one representative at the Australian Half Marathon Championships with Chris Hamer collecting a silver medal.

We also had solid performances from our walkers at various walking championships with 5 athletes competing in the the Australian 20km Race Walking Championships, 5 competing at the Australian 10000m Race Walking Championships and 16 athletes competing in the U14 to Opens Australian Winter Walks Championships.

A team of 56 competed at the Australian Cross Country Championships held at Kembla Grange, NSW.

A large contingent of U18 athletes were selected to compete at the Australian All Schools Championships held in Adelaide in early December. The team finished the 17 medals, 5 Gold, 7 Silver and 5 bronze along with many top 8 placings, personal bests and 7 ACT records.

A strong contingent of ACT athletes competed at the Australian Athletics championships on the Gold Coast which doubled as the selection trials for the Commonwealth Games team. Seven ACT athletes were selected for the team along with a further 8 ACT based athletes.

A team of a 113 athletes competed in the 56th Australian Junior Championships at Sydney Olympic Park Athletics Centre. Some outstanding performances from our junior athletes saw the team return home with 29 medals in total comprised of 11 gold, 10 silver's and 8 bronze along with twelve 4th places. Adding to the junior medal tally for the season was 2 silver medals won at Australian Junior Combined Championships in Melbourne two weeks earlier. 5 athletes were selected in Australian teams to compete in World Junior Championships.

The final task of the committee for this year saw the determination of the award recipients for the association, which incorporates officials, coaches and athletes. This task is always a very difficult one as some exceptional achievements and contributions to our sport and association occurred throughout the year.

The Selection Committee has worked hard to ensure selections were done in accordance with the selection policy and is committed to ensuring an open, transparent and fair process. As such requests for clarification on selection from parents and athletes alike were responded to in a timely manner. The Committee remains committed to the Athletics ACT selection philosophy in providing our athletes the opportunity to compete at Australian Championships along with recognising the importance of selecting athletes who are able to contribute to the continued success of our sport, now and into the future.

Selection Committee



Officials Committee

Principal activities undertaken during the 2017-18 season included: rostering of officials for weekly and major events; maintaining databases; encouraging qualification upgrades; providing training; managing awards and uniforms.

Dianne Calvert is commended for her outstanding work on officials' rosters for High Noon and Summer season events, as well as for ongoing liaison with the AACT office and recruitment of new officials and encouragement to upgrade qualifications.

Denis Mace's diligent contributions as Technical Manager are acknowledged in regard to the maintenance and update of AACT's equipment, event set-ups at meets, and technical support to schools' athletic meets.

Patsy Sheales is thanked for her management of Officials' uniforms and name badges during the season.

It was pleasing to see two of our officials, Mick Morris and Owen Heness, recognised during the year for their long and dedicated 30 years of service to our sport through the award of Athletics Australia (AA) gold service pins.

Athletics Australia recently introduced a new database, and their membership records and qualifications have been successfully cross-checked and amended/confirmed against AACT's own data.

The registration of AACT Officials on the ACT Government's Working With Vulnerable People (WWVP) system continues to be monitored with most officials keeping their registration up-to-date. Registration, which must be renewed every three years is a legal requirement for all officials, can be done online, and is free of charge. The ACT Government occasionally does unannounced spot checks at sporting events and if it is found that an official is not in possession of their card (or registered), there is potential for legal and/or financial consequences for individuals or associations.

A number of officials completed or upgraded their AA qualifications in 2017-18.

Given that we are not always advised by AA of such events, newly qualified/upgraded officials should let our Officials' Education Liaison Officer (Peter Boden) and Executive Officer (James Kaan) know of changes to their status (date, qualification, test result) so that we can keep the database as accurate as possible. Officials wanting to earn Level 2 or Level 3 qualifications are reminded that they must satisfy the practical experience requirements across the full range of positions for the relevant set of events (e.g. Throws, Jumps, Track or Walks) prior to sitting their test. Congratulations to Janice Clarke for attaining her Jumps Level 3 qualification during the year.

A small band of very dedicated AACT officials provided technical and officiating support to ACT school carnivals in 2017-18. Such participation is important to the development of athletics in schools and provides important officiating experience in sometimes challenging operating environments. These efforts contribute to better officiating knowledge and skills within schools and at regional carnivals.

Once again, the Committee is pleased to report the strong support of AACT officials and volunteers in resourcing state and nationally significant events:

- Australian All Schools Championships (December 2017);
- Australian School Knockout Championships (December 2017)
- *Summer Down Under* International (Wheel Chair) Track Meet (January 2018);
- ACT Combined Events Championships (January 2018);
- ACT Championships (January 2018);
- Australian Athletics Championships (February 2018);
- Australian Juniors Athletics Championships (March 2018).

These events were all very successful and the experience and reputation gained by

AACT officials and volunteers will serve us well for future occasions.

The season's highlight for many was the 2018 Commonwealth Games at the Gold Coast in April 2018. Positions were highly sought after and congratulations go to the 14 AACT officials' who were successful in gaining selection. AACT appointees were: Kerry & Neil Boden, Peter Boden, Janice Clarke, Ian & Lisa Colquhoun, Trish

D'Abrera, Phil Henderson, Owen Heness, Denis Mace, Andrew & Raelene Pryor, Patsy & Terry Sheales.

Practical training for AACT officials' is progressing slowly with thanks to Peter Boden (Officials' Education scheduling), Andrew Pryor (Track), Janice Clarke (Jumps), Terry Sheales (Throws and EDM) and Lisa Colquhoun/Renee Cassell (Walks) for leading seminars and providing mentoring for officials. Unfortunately, some seminar/training sessions were not well attended with many officials who have gained Level 1 qualifications on-line not following up with practical training. Although the on-line courses offered by Athletics Australia provide good basic knowledge for successful officiating, it is of critical importance to the development and future success of our junior and senior athletes that ACT officials gain as much practical 'on-the-job' experience as possible in the correct running of events and application of competition rules.

Finally, the staging of athletic meets requires a considerable number of qualified officials and support from volunteers — many of who are parents of our junior athletes. The rostering of sufficient officials and volunteers for each meet is a major challenge for AACT as some of our longstanding officials retire without necessarily being replaced by new officials. The recruitment of new officials and retention of existing ones is almost certainly the greatest existential threat facing our organisation. Apart from active recruitment and training, the Committee is of the view that the introduction of a system of 'loyalty rewards' for officials and volunteers will be one of the measures needed if we are to ensure AACT's longer-term survival. Various loyalty incentive options put to the Board so far have been deemed too expensive.

Terry Sheales
Chair



Athletics ACT Board Meetings 2017-18 - Directors/Executive Officer Attendances

Meeting Dates	Neil Boden	Mick Morris	Suzanne Bain-Donohue	Sarah Frew	Alex Van Der Meer	Richard Nicholson	James Nipperess	Melinda Beasley	Hamish MacDonald	Amber Wang	Ben Offereins	Kerry Boden	James Kaan
22/06/2017	1	1	1	1		1					1		
27/07/2017 (Joint with LAACT)	1		1		1		1				1		
7/09/2017	1	1	1		1	1	1				Resigned 18/08/17	1	
24/10/2017	1	1	1		1		1						
21/11/2017 (Joint with LAACT)	1	1	1		1	1	1	1					1
16/01/2018	1	1	1	Resigned 15/01/18	1	Resigned 10/01/18	1	1					1
1/03/2018 (Joint with LAACT)	1	1	1		Resigned 8/02/18		1	1	1				1
20/03/2018	1	1	1						1				1
1/05/2018	1	1	1				1	1					1
12/06/2018	1	1	1				1	1	1	1			1
Total	10	9	10	1	5	3	8	5	3	1	2	1	6

2017-18 Membership Figures by Club

Club	Registrations	Club Officials/Administrators	Technical Officials
ACT Masters Athletics Club	288	2	4
Bega Athletics Club	12		
Cooma Athletics Club	9		
Goulburn-Mulwaree Athletics Club	17		
North Canberra-Gungahlin Athletics Club	134	5	25
Para-Athletics Talent Squad	12		
Queanbeyan Athletics Club	13		3
South Canberra-Tuggeranong Athletics Club	39	1	6
UC Ginninderra Athletics Club	104	3	3
Weston Creek Athletics Club	32		4
Woden Athletics Club	93		4
Athletics ACT ('Come & Try')	10	1	5
TOTAL	763	12	54

